

**A Respectful and Responsible Learning Community**  
**2024 Contributions**

30<sup>th</sup> October 2023

Dear Parents/Carers,

Great Ryrie Primary School (GRPS) is looking forward to another exciting year of teaching and learning and would like to advise you of our voluntary financial contributions for 2024. At GRPS, our unwavering commitment to excellence drives us to continuously innovate our educational programs, tailored to meet the unique needs and interests of each of our students. We take great care to keep the costs associated with various school items and activities as low as possible, ensuring affordability for all parents in our community.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. However, your continued support plays a pivotal role in enabling us to offer an enriched curriculum and learning experiences that go beyond the standard requirements, extending beyond what is funded by the Government.

We take immense pride in offering a comprehensive and well-resourced education program at Great Ryrie Primary School, one that aligns with the individual needs and aspirations of our students. Our commitment to providing rich and diverse learning experiences sets us apart.

The School Council is appreciative of your contributions, which have enabled us to provide outstanding facilities and resources for our students such as:

- Pens, paper, additional supplies for classroom activities, classroom books and readers
- Classroom furniture
- Art, Lote, PE and the Performing Arts resources
- Maintenance of our school grounds and improvements to play areas
- Repairs to Audio visual equipment, TVs in classrooms
- First Aid materials
- Library enhancements including the latest books
- Many other materials that assist us run our high-quality programs.

We look forward to the upcoming year with optimism and enthusiasm, knowing that with your support, we can continue to achieve excellence in education. For further information on the Department's Parent Payments Policy please see the one-page overview attached.



Karen Rouda  
PRINCIPAL



Richard Bailey  
SCHOOL COUNCIL PRESIDENT

## PARENT CONTRIBUTIONS FOUNDATION – GRADE 6 2024

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount per student
<p>Below is a list of items and activities that your child will use to learn the standard curriculum. Most of these items will be ordered in bulk at wholesale prices and distributed to students as needed throughout the year.</p> <ul style="list-style-type: none"> <li>-Additional classroom resources for activities, craft, classroom readers, headphones (Foundation only) and take-home books, blocks, counters etc</li> <li>-Resources, equipment and learning materials for LOTE, Physical Education, Science, Performing Arts</li> <li>-Art: materials for take home projects, painting, drawing, folios, in class materials</li> <li>-Photocopying and printing of classroom materials and worksheets</li> <li>-Literacy/Maths: Learning materials including stationery, decodable readers, and digital subscriptions to support the programs</li> <li>- Student wellbeing subscriptions and workbooks (UR Strong Grades 2-6)</li> <li>- STEM Program resources, science project materials, provision and upkeep on the school devices and ICT class sets</li> <li>- Performing Arts worksheets, learning resources and maintenance/repair of musical instruments</li> <li>- Inquiry learning consumables, project materials</li> </ul>	\$237

**Other Contributions - Non-curriculum items and activities that relate to the school's functions and objectives. All contributions received towards these funds directly enhance the school's ability to provide a high-quality learning environment and resources for every student. \*\* Suggested amount per student**

<b>Communication Program</b>	Compass Parent Portal including the compass kiosk, compass modules to support student attendance, wellbeing, and chronicles	\$15
<b>First Aid</b>	This contribution provides; first aid training for all staff, first aid resources (such as school Epipens, Ventolin, first aid kits for excursions, first aid equipment such as bandaids, ice packs, etc)	\$15
<b>Grounds Maintenance</b>	This contribution goes towards the maintenance and upkeep of the school grounds, such as soft fall mulch for the playgrounds, tree planting, mowing and grounds maintenance. In 2024, we intend to use these funds to continue developing our whole school grounds. A contribution to the Grounds Maintenance fund will allow us to maintain the school grounds without asking parents to participate in working bees during the year.	\$65
<b>Educational Excellence</b>	The Department of Education provides a limited amount of student-based funding for a basic curriculum delivery. The Education Excellence contribution assists in purchasing items to enhance GRPS's learning resources for reading, writing, numeracy, inquiry, and our wide range of specialist programs such as PE, Visual Arts, Performing Arts, STEM, and Indonesian. In 2024 funds will be directed to support high-quality teaching and learning programs for our students.	\$20
<b>Chaplaincy support and wellbeing</b>	Our School Chaplain, Alan provides a safe and welcoming environment and is an invaluable support to our students and school Community. Students feel comfortable discussing a range of concerns with Alan including anxiety, family changes, social challenges, grief and loss. Families can choose whether the focus of the support is faith based or not.	\$20
<b>Family Support Fund</b>	Every year families are impacted emotionally and financially by a range of circumstances. In 2024 funds will be directed to assist families who would benefit from financial support in the purchasing of student stationery supplies, participation in optional school activities or the purchase of school uniforms.	\$10
<b>Library Fund **Tax Deductible Contribution</b>	The contribution goes towards purchasing fiction, non-fiction, electronic books, online literacy resources and other tools for the library and literacy programs. In 2024 we intend to use these funds to support the library and literacy programs by replacing and renewing take home readers, upgrading, and replacing library books.	\$15

### Extra-Curricular Items and Activities

Great Ryrie Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis via compass events. Activities include: Excursions, Incursions, Swimming, Camps, Sporting etc. All events will be managed through the Compass portal. A notification will be sent to parents at the time of the event. CSEF is available to qualifying families.

### Financial Support for Families

Great Ryrie Primary School makes every effort to ensure parent payments are affordable to all parents. Great Ryrie Primary understands that some families may experience financial difficulty. We have a range of support options, including second hand uniform sales, Camps, Sports, and Excursions Fund (CSEF), access to States Schools' Relief and access to the Great Ryrie Primary Schools Family Support Fund. For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Jackie Kapoor, Business Manager Ph: 03 9870 6098 Email: [Jaclyn.Kapoor@education.vic.gov.au](mailto:Jaclyn.Kapoor@education.vic.gov.au) or Karen Rouda, Principal [karen.rouda@education.vic.gov.au](mailto:karen.rouda@education.vic.gov.au)

### 2024 Parent Contributions Total

Category	Suggested Amounts
Curriculum Contributions	\$237
Other Contributions including tax deductible donations	\$160
Extra-Curricular Items and Activities	<i>User pays - Billed via Compass per event</i>
Total	<b>\$397</b>

### Payment methods

Our preferred method of payment is via Compass Course Confirmation. Payment can also be processed at the office using credit/debit card or cash. If you choose to **pay in full via compass**, the full amount will be deducted on the **same day** that you process your payment on Compass.



Payments for all Curriculum Contributions and Other Contributions can be made either in full or 4 equal monthly instalments using Compass Course Confirmation and Payments.

1. Open **Course Confirmation and Payments** and select the payments that you would like to make.
2. Either **pay in full by 23<sup>rd</sup> February 2024** or **via 4 monthly instalments** in Compass Course Confirmation.
3. Complete payment using your Debit/Credit Card details and submit.

For further information on the Department's Parent Payments Policy please see the one-page overview attached.

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information. Our refund policy is available on the school website.


**Student Book Packs 2024:**

COS will be supplying your 2024 stationery packs. COS is a 100% Australian Family Owned & Operated school supplier. On the attached COS information sheet, you will find a list of items created by our teachers, that the school recommends you purchase from for your child to individually own and use. We recommend you purchase these items through COS to ensure that every student has items with the same specifications and quality requested by the school. By purchasing through COS, we can offer considerable savings to parents/carers due to the school's sizeable buying power. If you choose to provide the student stationery items for your child, please ensure you have a conversation with the Business Manager prior to purchase to ensure your purchases meet the requirement of the school.

**Ordering Instructions:**

For a fast, simple, and secure way to place your order visit [parent.cos.net.au](http://parent.cos.net.au) and follow these steps:

1. Click on School Packs or Sign in button in the menu taskbar
2. Enter the Username: [greatryrieprimary@cos.net.au](mailto:greatryrieprimary@cos.net.au) / Password: Parents-24
3. Select the Year level required for 2024
4. Review product selection based on your requirements (Please note, items may have been marked as either mandatory or optional by your school)
5. Add your Pack to the shopping cart
6. Enter your Child's Details & Delivery Details
7. Enter in your credit card, PayPal or Pay4 details and then submit your order
8. You will receive an email order confirmation and can also request order tracking sent to your mobile.

	Amount per Book Pack, per year level
<b>Foundation</b>	\$60.26
<b>Grade 1</b>	\$73.99
<b>Grade 2</b>	\$67.42
<b>Grade 3</b>	\$64.57
<b>Grade 4</b>	\$68.70
<b>Grade 5</b>	\$72.73
<b>Grade 6</b>	\$72.03

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



## GREAT RYRIE PRIMARY SCHOOL - BTS PARENT PORTAL REQUIREMENTS FOR YEAR 6, 2024

Please order at [parent.cos.net.au](http://parent.cos.net.au)

COS will be supplying your 2024 stationery packs. COS is a 100% Australian Family Owned & Operated school supplier. We've selected the list of items your child needs to start the year and worked with COS so you can order everything you need in one go and it will be delivered directly to your home before school starts.

The items listed on the following page have been selected as being required for Year 6 in 2024. To ensure delivery prior to Term 1, 2024, please place your order by 8<sup>th</sup> January 2024.

### 2024 Requirements for Online Ordering

Listed below are the easy steps for placing your online order available from November 3, 2023

### Ready to order?

For a fast, simple, and secure way to place your order visit [parent.cos.net.au](http://parent.cos.net.au) and follow these steps:

1. Click on School Packs or Sign in button in the menu taskbar
2. Enter the **Username:** [greatryriepprimary@cos.net.au](mailto:greatryriepprimary@cos.net.au) / **Password:** Parents-24
3. Select the Year level required for 2024
4. Review product selection based on your requirements  
*(Please note, items may have been marked as either mandatory or optional by your school)*
5. Add your Pack to the shopping cart
6. Enter your Child's Details & Delivery Details
7. Enter in your credit card, PayPal or Pay4 details and then submit your order

You will receive an email order confirmation and can also request order tracking sent to your mobile.

### **IMPORTANT INFORMATION REGARDING YOUR ORDER**

Please be advised that the transport industry and Australia post have informed us to the possibility of delays occurring during the months of December and January. To ensure that your School Packs arrive in time for the start of the school term, we strongly recommend sending your order as early as possible and adhering to the dates provided below. While we will continue to expedite deliveries beyond these dates, it may become challenging to guarantee their arrival before the commencement of the school term.

**Delivery Service:** All orders will be dispatched via Australia Post. Please note that specific delivery times cannot be requested. Should no one be available to receive the delivery, the goods will be taken to the nearest post office for collection and a notification card will be placed in your mailbox.

**Delivery Guarantee:** Orders placed before 11th December, will be delivered to your home by 24th December. Orders placed before 8th January will be delivered to your home prior to the commencement of Term 1, 2024. Orders placed after this date cannot be guaranteed to arrive on time.

**Delivery Charges:** All orders over \$55 (incl. GST) and placed before 3rd December are eligible for FREE delivery!

Order value	Order Date	Delivery Fee (Single Pack)	Delivery Fee (Multiple packs)
Over \$55 (incl. GST)	Prior to 3rd Dec	FREE	FREE
Under \$55 (incl. GST)	Prior to 3rd Dec	\$12.95 (incl. GST) per pack	\$9.95 (incl. GST) per pack
Any	After 3rd Dec	\$12.95 (incl. GST) per pack	\$9.95 (incl. GST) per pack

**Please note** some bulky items may have been selected to be delivered directly to your school.



Please contact COS with any queries regarding the  
Parent Portal

**YEAR 6**

Subject	COS Description	UOM	Qty	Price inc GST
	COS Eraser Large	Each	2	
	Faber-Castell Classic Hex Colour Pencils Assorted	Box12	1	
	Staedtler Tradition 110 Hex 2B Pencil	Each	12	
	COS Document Wallet Foolsap Red	Each	1	
	COS Document Wallet Foolsap Orange	Each	1	
	COS Fineliner Pen 0.5mm Black	Each	1	
	COS Stubby Highlighter Yellow	Each	1	
	COS Sticky Notes 38 x 50mm Yellow	Pack12	1	
	Display Book A4 40P Fixed Insert Cover Blue	Each	1	
	COS Document Wallet Foolsap Green	Each	1	
	COS Mesh Pouch 330 x 175mm Clear	Each	1	
	Inkjoy 100/50 Ballpoint Pen 1.0mm Medium Blue	Each	8	
	Inkjoy 100/50 Ballpoint Pen 1.0mm Medium Red	Each	4	
	COS Plastic Ruler 300mm	Each	2	
	Maped Barrel Pencil Sharpener Double	Each	2	
	Writer Exercise Book A4 12mm 70gsm 64Pg Giraffe	Each	8	
	Graph Book A4 10mm Grid 70gsm 96Pg Flamingo	Each	2	
	COS Project A4 Plain/8mm 70gsm 96P Bumblebee	Each	1	
	Westcott L/R AntiMicro Scissors 152mm Assorted	Each	1	
	COS BTS Student Pack Drawstring Bag Black	Each	1	
	COS Glue Stick 36g Clear	Each	2	
	COS Scrapbook 330x240mm Blank 100gsm 64P	Each	1	

**Pack Price including GST \$72.03**